

## **Contract Delegation – Signature Authority**

### **ACADEMIC AFFAIRS**

Dave Perrin, Provost, has given delegation of signature authority to:

Alan Boyette – Grants, Contracts, Cooperative Agreements

Lynne Pearcey - School of Nursing – Instructional Agreements

Rosemary Wander, Office of Research & Public/Private Sector Partnerships has given delegation of signature authority to:

Sponsored Programs – Valera Francis – Grants, Contracts, and Cooperative Agreements

Sponsored Programs – Charna Howson – Grants, Contracts, and Cooperative Agreements

Office of Technology Transfer – Jerry McGuire – Material Transfer Agreements

Office of Research Compliance – Eric Allen – Annual Reports, Assurances, Mandated Reporting, Noncompliance and Adverse Event Reports for IRB for the Office of Human Research Protections; Reports for the Institutional Animal Care and Use Committee (IACUC) for the Office of Laboratory Animal Welfare; Institutional Biosafety Committee (IBC) reports to the NIH/Office of Biotechnology Activity; and USDA Inspection Reports for the Animal Facility.

### **ATHLETICS**

Nelson Bobb has given delegation of signature authority to:

Dick Stewart – Contracts with Corporate Partners, Equipment Providers and Web site interactions

Christy Avent – Outside Rentals with VC for Business Affairs approval, Special Events and Advertising for UNCG Sports School Programs

Cathy Roberts – Purchases for major projects, Leases and Maintenance Contracts

Stacy Kosciak – Outside Rentals including equipment and hotel arrangements and band contracts related to Hall of Fame Homecoming Weekend

Sylvia Mims – All documents related to personnel actions

### **BUSINESS AFFAIRS**

Reade Taylor, Vice Chancellor, has given delegation of signature authority to :

Associate Vice Chancellor for Finance – official documents that fall within the purview of the Vice Chancellor for Business Affairs

Mike Byers – Auxiliary Contracts representing less than \$100,000 annual commission revenue to UNCG, Addenda to any auxiliary contract for purpose of contract maintenance, misc. property actions

### **LIBRARY**

Rosann Bazirjian – Bequest and Gifts Agreements

Kathy Crowe – Maintenance Contracts, Service Agreements, all related forms for EPA and SPA

Karen Ward – It appears that Karen also signs maintenance contracts, service contracts and agreements, all University related forms as EPA action forms, SPA forms, all accounting forms, and contracted services.

### **INFORMATION TECHNOLOGY SERVICES**

Jim Clotfelter, Vice Chancellor, has given delegation of signature authority to:

Vickie Gaskill

Donna Health

Joel Dunn

Gloria Edwards Thornton

### **STUDENT AFFAIRS**

Carol Disque, Vice Chancellor, has given delegation of signature authority to:

Mary Hummel – Contracts re: Housing and Residence Life

Cathy Hamilton – Contracts re: Leadership and Service Learning

Tresa Saxton – Contracts re: Director of Student Health Services

Eldaliz Fernandez – Contracts requiring Physician Signature re: Medical Director of Student Health Services

Kim Sousa-Peoples – Contracts re: Office of Orientation

Bruce Michaels – Contracts re: Office of Campus Activities and Programs, EUC/Aycock Auditorium, Multicultural Affairs, Campus Recreation, Student Affairs Technology, and Leadership and Service-Learning

Checka Leinwall – Contracts re: Office of Campus Activities and Programs and Multicultural Affairs programs and services

Cynthia Hardy – Contracts re: Campus Recreation

Davis Lee (Interim Director) – Contracts re: Sign Language interpreters and other reasonable accommodations

### **UNIVERSITY ADVANCEMENT**

Patti Stewart, Vice Chancellor, has given delegation of signature authority to:

Becci Menghini – (through August 5, 2008) Contracts and Cooperative Agreements with and for the Alumni Association and Alumni Relations

Donna Sexton – Federal Regulatory forms related to gifts and bequests

Helen Hebert – Contracts and cooperative agreements for University marketing and communications

Mike Roach - Contracts for Spartan Club

Terri Clark – Contracts for Annual Fund

Lynne Bresko – Contracts for Development

Lee Knight – Contracts for Planned Giving Purposes

Laure Hoffman, Interim Capital Campaign Director – Contracts for the Capital Campaign