Combined Pricing Initiative

**Campus Requirements**
from UNC General Administration

The CIO Council has reviewed and agreed to the following requirements for participation in the UNC-GA Combined Pricing Initiative (CPI):

- For State of NC appropriated funds, the campus must buy PCs only from the approved “Preferred Vendors” (Apple products can continue to be purchased separately).
- The campus has the flexibility to select and procure from any of the vendors on the Preferred Vendor list but all are required to use a PC Marketplace website (electronic procurement, once implemented on campus with vendors) for procurement of PCs.
- The campus must purchase from the inventory of UNC approved standard hardware configurations and options.
- There are allowances for purchasing hardware devices from any PC vendor that are non-standard but the following apply:
  - The campus may only use up to 20% of the total expenditure of state funds actually used for PC purchases (as there are several sources of State appropriated funds, we will track the actual purchases rather than the State appropriation)
  - This limit of 20% of funding for non-standard purchases will become more restrictive in the future as less will be allowed for non-standard. It is expected that each year campuses will allow fewer purchases of non-standard hardware configurations
  - All non-standard purchases must be submitted to an approved “exception process” prior to the purchase order creation.
    - This “exception process” can be unique for each institution but all campuses must submit a description of their campus process to the UNC-GA CIO for review and approval.
- The “preferred vendors” are required to approve and sign a Memorandum of Understanding (MOU). There are several campus requirements in the MOU so all campuses should review the wording to be certain that you can comply with these requirements.
- Two standing committees will be formed under the direction of the CIO Council: one comprised of campus CIOs and the second to include knowledgeable PC hardware and support services staff.
  - Both committees will define and submit CPI recommendations to the CIO Council.
  - CPI PC Procurement Committee will be comprised of:
    - four CIOs appointed by CIO Council to represent one each from small, medium, large and very large institutions:
      - Very Large – UNC-CH, NCSU, ECU, and UNCC
      - Large – ASU, UNCG, UNCW, NC A&T, WCU
      - Medium – NCCU, FSU, WSSU, UNCP
      - Small – UNCA, ECSU, UNCSA, NCSSM
    - UNC-GA CIO will be a permanent member
    - CIO Council chair will serve as an ex-officio member.
  - CPI PC Standard Configurations Committee will be comprised of:
    - A Chair appointed by the CIO Council
    - Four appointed members selected by the CPI PC Procurement Committee and,
    - The Director of Networking and Media Services at UNC-GA.
- UNC-GA will be responsible to coordinate with the Preferred Vendors and compile and publish a report to the NC Legislature demonstrating the actual savings which result from this CPI process.